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ABSTRACT

Intended as a reference for students, faculty, and field placement supervisors at New Jersey's Hudson County Community College, this manual identifies explicit responsibilities and presents guidelines for field placements. After an introduction to the general principles of service learning, the following materials are provided: (1) descriptions of the two sequential field placement courses required for the college's Associate of Applied Science (AAS) degree in human services; (2) a statement of purpose and program requirements for the AAS in human services; (3) the philosophy and goals of the human services profession and program; (4) a job outlook for human service generalists; (5) course outlines for the two field placement courses; (6) criteria for approving field placements; (7) information on matching students with agencies and the responsibilities of students and supervisors; (8) requirements for the field placement courses' weekly seminar and grading values; (9) a student evaluation form for placement supervisors; and (10) a brief discussion of leading organizations in the human service field. Contains 18 references. A list of approved field placements and sample forms are attached, including a letter of introduction to participating agencies, a student information form, the agency and student contract, an agency profile form, and a student attendance record. (TGI)

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ED 411 031

HUDSON COUNTY COMMUNITY COLLEGE
Historic Pathside Building
25 Journal Square
Jersey City, NJ 07036

Division of English, Humanities, And Social Sciences

HUMAN SERVICES PROGRAM

FIELD PLACEMENT MANUAL

Field Placement I (HUS 331)

Field Placement II (HUS 431)

HUMAN SERVICES PROGRAM COORDINATOR
Paula Tsarides
(201) 714-7151/2156

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Appreciation and thanks go to Marlene Pomper, ED.D., Director of General Education for her editorial assistance in this revised edition of the manual.

INTRODUCTION

Service learning is well known to the helping professions. It consists of *hands-on* experience under experienced professionals in approved teaching/learning institutions. Social Work, Law, Medicine, and Education are just a few examples of professions that use service learning.

Service learning is the leading concept currently used in the nomenclature of applied and experiential learning. Other descriptive concepts include the following: *internship, externship, field placement, field practicum, field work.* Academic human services programs have used *field placement* to identify the service learning concept and the courses required. It is out of that tradition and that history that the use of field placement and field work will be used in this manual.

This manual is designed as a reference for students, faculty, and field placement supervisors. It identifies explicit responsibilities and guidelines in order to make the field placement experience a growth inducing learning experience for all. This is a three-way cooperative adventure among students, faculty and field supervisors. The Coordinator of the Human Services Program is available to facilitate this process.

FIELD PLACEMENT COURSE DESCRIPTIONS

Two sequential field placement courses are necessary for fulfilling requirements for the Associate of Applied Science Degree (AAS) for students majoring in human services. The two courses are: Field Placement I (HUS 331) and Field Placement II (HUS 431).

HUS 331 Human Services Field Placement I

Students are placed in social services agencies to perform tasks and engage in learning activities in order to acquire standards of ethical behavior and interpersonal skills, while developing the values and attitudes associated with professional development. Under the supervision of a faculty member and field placement supervisor, students fulfill these requirements eight (8) hours per week for 15 consecutive weeks, a total of 120 hours. Further, students attend a weekly seminar with faculty to discuss their experiences and observations. Prerequisite: HUS 111, HUS 211.

HUS 431 Humans Services Field Placement II

Students are placed in a second social service agency to broaden and deepen the experience of HUS 331. Students are required to demonstrate some integration and application of knowledge and theory derived form the human services curriculum. Students are involved with field placement tasks eight (8) hours per week for a consecutive 15 weeks. Further, students attend a weekly seminar with faculty to share their experiences and discuss pertinent issues. Prerequisite: HUS 331.

HUMAN SERVICES
ASSOCIATE OF APPLIED SCIENCE

Purpose: The Human Services Program prepares students for professional and entry level careers in the fields of human and social services. Courses cover a wide range of theoretical and practical information as it applies to human development and basic human needs from the multi-disciplinary perspectives of biology, psychology, sociology, and the humanities. Graduates from this program are generalists who may work in a variety of community-based organizations such as recreation centers, welfare agencies, group homes and shelters, hospitals and clinics, partial care and partial hospitalization programs, early intervention programs, and long term care.

Program Requirements: Students must complete 67 credit hours combining courses in human services,general education, and two externships. During the externships, students are placed in a human services agency or organization for eight (8) hours per week, a total of 120 hours per semester, plus a weekly seminar. Students are supervised by professionals in the human services professions.

HUMAN SERVICES CURRICULUM

SEMESTER I		CREDITS
CSS 100	College Survival Skills	3
CSC 100	Introduction to Computers and Computing	3
ENG 101	College Composition I	3
HUS 111	Human Services I	3
MAT 100	College Algebra or BUS 101 Business Math	3
PSY 101	Introduction to Psychology	3
	TOTAL	16

SEMESTER II		CREDITS
ENG 102	College Composition II	3
ENG 112	Speech	3
HUS 211	Human Services II	3
PSY 211	Developmental Psychology	3
SOC 101	Principles of Sociology	3
*** ***	Science Elective	3
	TOTAL	18

SEMESTER III		CREDITS
HIS 106	U. S. History II(or) PSC 102 American Government	3
HUS 321	Community Organization	3
HUS 331	Field Placement I	3
PSY 311	Developmental Psychology II	3
SOC 322	Social Groupings: Majorities and Minorities	3
	TOTAL	15

SEMESTER 1V		
HUS 431	Field Placement II	3
HUS 220	Interviewing Techniques	3
PBA 211	Introduction to Public Administration	3
SOC 436	Social Research Methods	3
SOC 201	Sociology of the Family	3
*** ***	Humanities/Art Elective	3
	TOTAL	18
	TOTAL DEGREE CREDITS	67

HUMAN SERVICES: PHILOSOPHY AND GOALS

HUMAN SERVICES AS A PROFESSION

The Human Services Profession is dedicated to providing services to individuals, families, and communities. It recognizes that people maximize their personal growth, negotiate their social environments and influence societal institutions, through community-based institutions and programs. For institutions to provide general quality care and specific services to persons with special needs, and unique social problems, providers must have education and training. College level courses in written and oral communication, the humanities, sciences and social sciences, as well as specialized knowledge and training for intervention and interpersonal skills, constitute the curriculum for students in the human services program. Those in the field placement courses are expected to demonstrate the ability to:

- **Apply theory and knowledge learned in the classroom**
- **Develop interpersonal skills and empathic communication**
- **Integrate theoretical concepts and practice elements**
- **Acquire self awareness relative to professional values and ethical behavior**
- **Demonstrate oral and written communication skills**
- **Develop skills of cooperation and consultation within a multi-disciplined work environment**
- **Develop a commitment to lifelong professional development**

The Human Services student who graduates from the program with an AAS degree is considered to be a paraprofessional, an entry level worker, and/or a generalist in human services. The National Organization For Human Services Education (NOHSE) recognizes the AAS degree as preparing students for certain entry level positions, tasks, and roles in the field, and offers students memberships in the organization. It is expected that graduates with the two year degree are supervised by human services professionals with a master's degree. NOHSE has identified as many as thirteen roles. Below are a few:

- **Counselor/supportive counseling**
- **Broker/ helping people access community based services**
- **Teacher/ teaching daily living skills, socialization skills, play skills,**
- **Advocate/ a voice for those who cannot speak for themselves**
- **Caregiver/ to children, elders, persons with mental and or physical handicaps**
- **Aid to specialists/recreation aid, social service aid**
- **Liaison/ linking persons, or agencies to necessary service systems and resources**

JOB OUTLOOK

According to *The Occupational Outlook Handbook* published by the United States Department of Labor, examples of jobs available for human service generalists in the nineties to the year 2000, include the following:

- **caseworker**
- **child abuse worker**
- **social service liaison**
- **intake worker**
- **residential counselor**
- **life skills instructor**
- **group worker aid**
- **child advocate**
- **home health aid**
- **community worker**
- **youth worker**
- **social service aid**
- **juvenile court liaison**
- **mental health aid**
- **halfway house aid**
- **case management aid**
- **crisis intervention counselor**
- **daily living skills teacher**
- **rehabilitation aid**
- **adult day care worker**

In New Jersey, according to *Career Quest,* a publication of the NJ Department of Labor, residential counselors associated with the fields of developmental disabilities, juvenile delinquency shelters, and homeless care shelters, are the fast track programs hiring graduates in human services with the AAS degree. Starting salaries according to the same document are $15,000-23,000.

By the Spring of 1999 statistics concerning HCCC human services graduates relative to job placement / or transfer to a four year college are in process and will be included following the program's self study with The Council of Standards for Human Service Education, a body within the National Organization For Human Services Education.

HUDSON COUNTY COMMUNITY COLLEGE
COURSE OUTLINE

Division: English, Humanities, and Social Sciences
Course Title: Field Placement I **Number of Credits: 3**
Course ID: HUS 331
Specialized Course: Yes
Prerequisites: HUS 111, HUS 211
Suggested Number of Students: 15
Lecture Hours: 1
Lab Hours: 8
Total Contact Hours: 135

COURSE DESCRIPTION

Students are placed in social services agencies to perform tasks and engage in learning activities in order to acquire standards of ethical behavior and interpersonal skills, while developing values and attitudes associated with professional development. Under the supervision of a faculty member and field placement supervisor, students fulfill these requirements eight (8) hours per week for 15 consecutive weeks, a total of 120 hours. Further, students attend a weekly seminar with faculty to discuss their experiences and observations along with other assignments pertinent to the objectives of the course. Prerequisites: HUS 111, HUS 211.

STUDENT OUTCOMES/OBJECTIVES

Upon successful completion of this course, students will be able to :

- **Discuss the agency mission and its importance to program development and service delivery**
- **Identify and describe the population served by the agency: needs, problems, strengths, goals, and resources**
- **Describe client behavior and seek supervision to understand it**
- **Clarify their roles as interns and learners so that they present themselves to clients accurately**
- **Accept task assignments with a view to learn**
- **Ask for help on how to carry out tasks and assignments when uncertain**
- **Seek validation in carrying out tasks and assignments when certain**
- **Examine their behavior and values pertinent to clients and staff**
- **Develop an agenda for supervision**

- Ask for and accept recommendations and evaluations as necessary to professional development
- Demonstrate attending skills (observation, listening, responding)
- Attend and participate in staff meetings
- Develop self awareness
- Acquire self evaluation skills associated with professional behavior, ethics, attitudes and values and set on-going growth goals
- Write reports as assigned
- Use library and other resources for reports on selected topics

The above objectives distinguish Field Placement I (HUS 331) from Field Placement II (HUS 431).

HUS 331
For writing requirements, content, and grading values, please see pp.12-19 of the manual or the Field Placement II (HUS 431) Outline.

For the bibliography, please see pp. 21-22 of the manual or the Field Placement II (HUS 431) Outline.

For attachments, please see pp. 24-28 of the manual or the Field Placement II (HUS 431) Outline.

Revised: June 24, 1997

HUDSON COUNTY COMMUNITY COLLEGE
COURSE OUTLINE

Division: English, Humanities, and Social Sciences
Course Title: Field Placement II **Number of Credits:** 3
Course ID: HUS 431
Specialized Course: Yes
Pre-requisites: HUS 331
Suggested Number of Students: 15
Lecture Hours: 1
Lab Hours: 8
Total Contact Hours: 135

COURSE DESCRIPTION

Students are placed in a second social service agency to broaden and deepen the experience of HUS 331. Students are required to demonstrate some integration and application of knowledge and theory derived from the human services curriculum. Students are involved with field placement tasks 8 hours per week for a consecutive 15 weeks. Further, students attend a weekly seminar with faculty to share their experiences and discuss pertinent issues. Prerequisite: HUS 331.

STUDENT OUTCOMES/OBJECTIVES

Upon completion of this course students will be able to:

- Review previous accomplishments and growth areas
- Set learning goals with your agency supervisor
- Report client behavior, needs, and goals appropriate to agency services and community resources
- Learn the referral process in the agency
- Do intakes if pertinent to your agency tasks
- Develop interviewing skills
- Demonstrate empathic communication
- Assist in interviews, group activities, family work, and/or community work as assigned
- Bring an agenda to supervisory conferences
- Attend agency meetings and community meetings as assigned
- Learn how to document your activity according to agency requirements
- Ask for help when uncertain how to behave, have ethical concerns or any other concern

- Identify gaps in services
- Select a client for case analysis and presentation
- Write up the case study, referencing theories and practice principles
- Evaluate client progress
- Increase self-awareness
- Evaluate self in a professional context
- Write reports as assigned
- Use library and other resources for assigned topics

The above objectives distinguish Field Placement II (HUS 431) from Field Placement I (HUS 331).

HUS 431
For writing requirements, content, and grading values, please see the Outline or pp. 14-17 of the manual.

For the bibliography, please see the Outline or pp. 21-22 of the manual.

For attachments, please see pp. 23-31 of the manual.

Writing Component:

In accordance with the Division policy on Writing-Across-The Curriculum, students are required to submit written assignments totaling 3,000 words (approximately 12 typed pages). The writing demands of these courses with required journals, essays, agency documentation, and a case analysis, will more than achieve the writing component.

Required Textbook: ***The Field Placement Manual.*** **Hudson County Community College: Jersey City, NJ. 1997.**

Content:

CRITERIA FOR FIELD PLACEMENT APPROVAL

All agency placements are approved by the Human Services Program Coordinator at Hudson County Community College by meeting certain criteria: They are:

- **a commitment to education**
- **supervision with human services professional with a Master's Degree and /or at least 5 years experience at the baccalaureate level**
- **provide a minimum of 30 minutes of supervision weekly, or 60 minutes twice a month**
- **attend meetings at the college as appropriate**

MATCHING STUDENT WITH AGENCY

The placement process is a team effort involving the college, the agency, and the student. The idea is find a suitable match between student and agency so that the outcome is satisfying and successful for all.

A general *Orientation to Field Placement* meeting is held in June each year for all students majoring in Human Services. It is especially for those students registering for Field Placement I (HUS 331) or Field Placement II (HUS 431) in the Fall. Present at this meeting are students who have completed the courses and are willing to share their experiences and answer questions.

Following this meeting, students are prepared to:

- **arrange for an entrance interview with no more than two agencies from the approved list**
- **bring to the interview: Letter of Introduction signed by the coordinator (see attachments)**
  Student Information Form (see attachments)
  Agency/Student Contract (see attachments)
  Agency Profile (see attachments)

- share reasons for interest in the agency and ask about the program and learning activities
- fill out the Agency Profile form and Agency/Student Contract in consultation with field supervisor upon conclusion 0f the entrance interview
- keep copies of the three forms: one set for yourself, one set for your seminar instructor and one for the agency

STUDENT/SUPERVISOR RELATIONSHIP

The learning relationship in the field is a close and important one. Like all relationships, it takes time to develop. Part of what you learn is to develop a strong supervisory relationship with your supervisor and to recognize that developing professional competence requires careful supervision and critical assessment.

Student Responsibilities:

- Students carry out tasks and assignments as directed and guided by the supervisor which include purposeful interaction with individuals, groups, and or families.
- Students learn about agency policy and procedures relative to their tasks.
- Students respect confidentiality
- Students ask for clarification and direction to guide and reinforce their developing professional behaviors, values and attitudes.

Supervisory responsibilities:

- Supervisors are accessible and supportive of student concerns.
- Supervisors meet regularly with students for supervision as stipulated in the contract.
- Supervisors share their knowledge and expertise as part of the learning process.
- Supervisors jointly engage in the evaluation process with students to clarify areas that need work and demonstrate strengths.
- Supervisors communicate with the Human Services Coordinator or seminar instructor about significant issues impeding student progress.
- Supervisors sign off on the time sheet (see attachments)

SEMINAR REQUIREMENTS

All students enrolled in the Field Placement courses attend a weekly seminar at the college. The seminar meets for fifty-five minutes.

- **Attendance is required.**
- **Punctuality is required**
- **Journals are submitted weekly and students my use one hour of field for journal writing.**
- **Write essays as assigned**
- **Do readings as assigned**
- **Present a case analysis (HUS 431 only)**

The seminar instructor meets together with student and agency field supervisor once each term at the agency for a conversation about the learning activities. This conference is arranged by the instructor usually after the sixth seminar.

GRADING VALUES:	Field Placement I	Field Placement II
• Field Evaluation	50%	40%
• Seminar journals	20%	20%
• Seminar assignments	20%	10%
• Seminar contributions	10%	10%
• Case Analysis	_	20%

EVALUATION:

Evaluations are completed two times during the semester: at mid-term, approximately 7 weeks into the term and the final evaluation is at 14 weeks, the week preceding the final seminar session.

Course: HUS 331___ HUS 431____ Term: Fall____ Spring:____

Instructor: _____Date:_____

Student: _____Field Supervisor:_____Title:_____

Agency:_____Address_____Phone:_____

Please describe student assignments and activities relative to learning goals:

_____
_____
_____
_____
_____
_____
_____
_____
_____
_____

Please indicate student tasks in the agency if applicable:

ACTIVITY **PURPOSE OF ASSIGNMENT**

- **work with individuals** _____
- **work with groups** _____
- **work with families**_____
- **work wih communities**_____
- **liason** _____
- **meetings** _____
- **case consultation** _____
- **observations** _____
- **record keeping**_____
- **recording/documenting**_____
- **clerical tasks**_____

- research_____
- home visits_____
- intake_____
- referral_____

Please evaluate the student with the following key:

D=Demonstrated Acquisition N=Needs Improvement

General Work Habits:	D	N
arrives on time		
reliable in attendance and gives ample notice of absence		
responsible in tasks		
is courteous to staff, co-workers, clients		
brings an agenda to supervision		
is open to new ideas		
seeks ways to improve performance		
is acquiring knowledge of community resources for referral purposes		
maintains confidentiality		
acts on supervisors' recommendations		
Comments:		
INTERPERSONAL SKILLS:		
listens and responds to staff, co-workers, and clients with accuracy		
asks questions		
clarifies issues for clients		
voices concerns in a positive manner		
avoids gossip		
communicates with the approriate staff person		
is non-judgmental		
seeks and offers theory applications		
avoids stereotyping and labeling		
accepts constructive criticism		
Comments:		

Please summarize student strengths and identify on-going goals for student learning experiences in field placement. Thank you for assistance in this regard.

_____
_____
_____
_____
_____
_____
_____
_____
_____.

This report was discussed and included student input: yes____ no____

Students comments (optional) :

_____
_____
_____
_____
_____

Signature of Supervisor:_____Date_____

Signature of Student: _____Date_____

ORGANIZATIONS WHICH DIRECT HUMAN SERVICE PRACTICE AND EDUCATION

The Council for Standards in Human Services Education (CSHSE) and the National Organization for Human Services Education (NOHSE) work together to shape the direction and future of human services as a profession. CSHSE is the standard setting body and the approval body for academic human services programs in two year colleges and four year colleges. CSHSE was founded in 1979. The mission of CSHSE is to improve the quality, consistency, and relevance of human service education and training. It is the only national organization providing standards and assistance to undergraduate programs to these goals.

NOHSE grew out of the perceived need by professional care providers and legislators for improved methods of service delivery. NOHSE was founded im 1975 at the 5th Annual Faculty Development Conference of the Southern Regional Education Board(SREB), with the support of the National Institute of Mental Health and the SREB.

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JOURNALS AND PERIODICALS

* African American Review
* Aging
* Child Welfare
* Crime And Delinquency
* Feminist Studies
* Human Services Education
* Public Welfare
* Social Policy
  Social Service Review
* Social Work

* Hudson County Community College Holdings

+* Available on reserve

ATTACHMENTS

HUDSON COUNTY COMMUNITY COLLEGE

English, Humanities, and Social Sciences
25 Journal Square
Jersey City, NJ 07306
(201) 714-7151/2156

Date:_____

To Whom It May Concern:

This letter will introduce _____who is enrolled in our Field Placement course in the Human Services Program. He/she is interested in completing the field experience requirement in your agency.

Thank you for contributing to our students' learning activities.

Very truly yours,

Paula Tsarides, Coordinator/Instructor
Human Services Program

HUDSON COUNTY COMMUNITY COLLEGE

HUMAN SERVICES PROGRAM
Paula Tsarides, Coordinator
201-714-7151

STUDENT INFORMATION

NAME: _____ EXTERNSHIP COURSE: HUS 331 ___
HUS 431 ___

ADDRESS: _____ PHONE: _____

_____

FULL TIME STUDENT _____ PART TIME STUDENT _____

PRESENT COURSEWORK:

_____ _____

_____ _____

WORK EXPERIENCE:

_____

_____

_____

LEARNING GOALS & INTERESTS:

_____

_____

_____

REFERENCES:

1. _____
2. _____
3. _____

cc: Student
Faculty Seminar Instructor

25 Journal Square, Jersey City, New Jersey 07306 • (201) 656-2020

HUDSON COUNTY COMMUNITY COLLEGE

HUMAN SERVICES PROGRAM
Paula Tsarides, Coordinator
201-714-7151

AGENCY/STUDENT CONTRACT

STUDENT: _____

Externship Courses: HUS 331 & 431

Semester: _____

SUPERVISOR: _____

Title: _____ Degree: ____

Agency: _____

Address: _____

Phone: _____

STUDENT'S SCHEDULE: _____

STUDENT: I agree to carry out my learning tasks as described in accordance with agency policies, procedures, and course requirements.

SIGNATURE: _____ DATE: _____

SUPERVISOR: I agree to contribute to the student's education, training and professional growth with pertinent learning tasks and regularly scheduled supervision, 30 minutes weekly or 1 hour bi-monthly and as necessary.

SIGNATURE: _____ DATE: _____

cc: Student
Faculty Seminar Instructor

25 Journal Square, Jersey City, New Jersey 07306 • (201) 656-2020

HUDSON COUNTY COMMUNITY COLLEGE
HUMAN SERVICES PROGRAM
Paula Tsarides, Coordinator
201-714-7151

AGENCY PROFILE

STUDENT: _____ EXTERNSHIP COURSE: HUS 331 ___
HUS 431 ___

AGENCY: _____

_____

PHONE: _____

SUPERVISOR: _____

EXECUTIVE DIRECTOR: _____

MISSION STATEMENT:

POPULATIONS SERVED:

PROGRAMS PROVIDED:

STUDENT LEARNING ACTIVITIES:

STAFFING PATTERNS IN HUMAN SERVICES:

AAS _____
BA _____
MA, MS, MSW _____
DOCTORATE _____

cc: Student
Faculty Seminar Instructor

25 Journal Square, Jersey City, New Jersey 07306 • (201) 656-2020

HUDSON COUNTY COMMUNITY COLLEGE

HUMAN SERVICES PROGRAM
Paula Tsarides, Coordinator
201-714-7151

STUDENT ATTENDANCE RECORD

STUDENT: _____

AGENCY: _____

SUPERVISOR: _____

EXTERNSHIP COURSE: HUS 331 ___
HUS 431 ___

Mid-Semester	60 hrs.
End of Semester	60 hrs.
Required Total	120 hrs.

Day	Date	Time In	Time Out	Total Hours	Student Signature	Supervisor Signature	Supervision Time

25 Journal Square, Jersey City, New Jersey 07306 • (201) 656-2020

HUDSON COUNTY COMMUNITY COLLEGE

Approved Field Placements

Courses: Field Placement I (HUS 331)
Field Placement II (HUS 431)

ASSOCIATION FOR RETARDED CITIZENS, INC.
365-381 Clendenny Ave.
Jersey City, NJ 07306
James Marhold: 201-434-7783
This is a paid externship. A driver's license is required. Life skills teaching

DIVISION OF YOUTH AND FAMILY SERVICES *
Northern Regional Volunteer Coordinator : Joann Pierce:
201-383-8400

HUDSON COUNTY CHILD ABUSE PROGRAM *
880 Bergen Ave.
Jersey City, NJ 07306
Peter Herbst: 201-798-5588

HUDSON COUNTY COMMUNITY COLLEGE
25 Journal Square
Jersey City, NJ 07306
Jan Caffee: Advisement & Counseling
201-714-7171. Supportive work with students on probation/registration.

HUDSON COUNTY COMMUNITY COLLEGE, WEST NEW YORK
Lydia Ortiz: 201-714-2200
Supportive work with students with academic and social needs.

HUDSON CRADLE
1805 Kennedy Boulevard
Jersey City NJ 07305

HUDSON CRADLE
1805 Kennedy Boulevard
Jersey City, NJ 07305
Carol Porter: 201-915-2070
Assisting with border babies

INTERNATIONAL INSTITUTE OF NEW JERSEY
880 Bergen Ave.
Jersey City, NJ
Scott Wasmuth: 201-653-3888
Case management tasks with individuals and families. Bi-lingual students in Spanish, Creole is helpful, but not required.

NORTH ACTION COMMUNITY ACTION CORP.*
507-26 Street
Union City, NJ 07087-3798
This is Community based agency with multiple programs in Social Services, WIC, Immigration issues, etc.

SALVATION ARMY
562 Bergen Ave.
Jersey City, NJ 07306
Lamonte Cousins: 201-435-7355
Meeting basic needs and offering information and referral services.

SERV CENTERS OF NEW JERSEY, INC.
Locations in Jersey City, Guttenberg, Union City, Weehauken, N. Bergen
Veronica Vasquez: 201-617-7788
Mental Health Case Management

ST JOSEPH'S HOME FOR THE AGED
537 Pavonia Ave.
Jersey City, NJ 07306
Esterlita Yabut: 201-435-7355
Assisting recreation and program staff with elderly residents.

ST. MARY'S HOSPITAL
GIANT STEP PROGRAM
527 Clinton Street
Hoboken, NJ 07030
Michael Paollelo: 201-792-8290
Assist with Adolescent substance abusers.

ST. JOHN' S SHELTER
3511 Palisades Ave.
Union City, NJ 07807
Vanessa Van Orden: 201-348-8150
Assisting the homeless, students have a broad experience with many problems, and meeting basic needs, and referral.

SUPERIOR COURT OF NEW JERSEY/ FAMILY DIVISION
595 Newark Ave.
Jersey City, NJ
Michelle Valvano: 201-795-6786
Monitor and observe family visits, provide to help the court make decisions.

URBAN LEAGUE OF HUDSON COUNTY
Kennedy Boulevard
North Bergen, NJ
Luis Hernandez: 201-868-0080
Programs in North Bergen and Jersey City: Mentoring Program in North Bergen/Starting Point in Jersey City

YOUTH CONSULTATION SERVICES
PAUL MOORE HAVEN
45 Clifton Ave.
Jersey City, NJ 07304
Joanna Katz: 201-324-1227
Shelter and referral for troubled adolescents.

YWCA OF HUDSON COUNTY
Fairmont Ave.
Jersey City, NJ 07306
Kimberly Moore: Assisting in general social services, and in the battered women's shelter

<u>Students may select two agencies from the list. If for some reason, one of these agencies does not work out, please call Paula Tsarides, Coordinator, 201-714-7151.</u>

*** To be arranged after consulting with the Paula Tsarides.**